



**UNIVERSAL CASUALTY**  
RISK RETENTION GROUP, INC.

**Auto Dealers Questionnaire**

**[SEE NOTES ON LAST PAGE ABOUT DRIVER INFORMATION IN ACORD APPLICATIONS #128 AND #163]  
[TO BE COMPLETED IN CONJUNCTION WITH REQUIRED SIGNED ACORD APPLICATIONS]**

**A. General**

Dealership Name \_\_\_\_\_

1. What is your dealership's total annual sales (include repairs)? \_\_\_\_\_  
If multiple locations: Loc 1 \_\_\_\_\_ Loc 2 \_\_\_\_\_ Loc 3 \_\_\_\_\_  
(Attach additional sheet if more than 3 locations.)

**B. Floor plan**

1. Are coverages provided by a floor plan?  Yes  No  
If yes, which coverages?  Comprehensive  Collision  For new vehicles  Used vehicles  
2. What was your dealership's highest new car inventory during the last 12 months? \$ \_\_\_\_\_

**C. Automobile liability**

1. Do your salespersons always accompany customer test drives?  Yes  No  
2. Are customers provided with dealer-owned vehicles while theirs are being serviced/repaired?  Yes  No  
a. If yes, are loaner agreements used?  Yes  No  
b. If loaner agreements are used, attach copy of the agreement.  
3. Are vehicles provided to salespersons or other employees for personal use?  Yes  No  
a. If yes, are demo agreements used for all individuals furnished with a vehicle?  Yes  No  
b. If demo agreements are used, attach copy of agreement.  
c. If yes but no demo agreements are used, what controls are in place for all employees and/or family member usage?  
\_\_\_\_\_  
4. Does your dealership furnish a vehicle to anyone other than an employee or family member?  Yes  No  
If yes, does the dealership's insurance policy provide coverage for these additional drivers?  Yes  No  
If your dealership's policy does not provide coverage then:  
a. Do you obtain a certificate of insurance verifying coverage exists for the individual or organization who are provided such vehicle(s)?  Yes  No  
b. Are you named as additional insured under such coverage?  Yes  No

**D. Renting and leasing**

1. Does your dealership rent or lease vehicles to customers?  Yes  No  
2. Do you offer non-customer rentals?  Yes  No  
If yes, is rental operation conducted as a separate corporate entity?  Yes  No  
3. Is there separate insurance in place for rental/leasing operations?  Yes  No  
If yes, please provide carrier name and liability limits \_\_\_\_\_

**E. Garage operations**

1. What would you estimate is the maximum number of customer vehicles at each location?

Location 1 \_\_\_\_\_ Location 2 \_\_\_\_\_ Location 3 \_\_\_\_\_

2. Does your dealership sell any unusually expensive, rare, antique, or exotic automobiles?  Yes  No

If yes, please describe: \_\_\_\_\_

3. Does your dealership perform any vehicle conversions (such as van customizing, wheel drive kit installation, converting foreign autos to U.S. standards, and so on)?  Yes  No

If so, please describe: \_\_\_\_\_

4. Does the dealership do any rebuilding, manufacturing or relabeling merchandise under own brand name?  Yes  No

5. a. Does your dealership own any tow trucks, auto transporters, or similar vehicles?  Yes  No

If yes, are they for your:  dealership's own work; or  general hire.

b. Does your dealership do any repossession work?  Yes  No

c. Does your dealership perform road service?  Yes  No

6. Does your dealership:

a. Install or service non-factory items?  Yes  No

b. Sell or service heavy commercial trucks?  Yes  No

c. Sell farm equipment, ATV's, recreation vehicles, snowmobiles, motorcycles, boats, etc?  Yes  No

If yes, identify by manufacturer and indicate percentage of sales. \_\_\_\_\_

d. Install spray-on bed liners?  Yes  No

If yes, give details on spray booth use, employee protection, etc. \_\_\_\_\_

**F. Property**

1. Is a woodstove or waste oil heater utilized?  Yes  No

If yes, please describe \_\_\_\_\_

**ADDITIONAL NOTES / COMMENTS / EXPLANATIONS:**

\_\_\_\_\_

**NOTE: LAST PAGE MUST BE COMPLETED FOR CORRECT RATING OF YOUR POLICY. THIS IS INSTEAD OF THE DRIVER INFORMATION ON ACORD APPLICATIONS.**

